



Dear Friend,

First and foremost, we at Alex's Army Childhood Cancer Foundation thank you for taking the time to support our cause by hosting a Prayer Pillowcase Sewing Party! We know firsthand the amount of hope and encouragement that children and families facing childhood cancer need and one of the ways we try to provide this is through our Prayer Pillowcases. In order to continue to use our monetary donations towards funding research for treatments, we rely solely on donations to support these children's pillowcases! Your time and service is greatly appreciated and we hope that you find hosting a prayer pillowcase sewing party fun and rewarding!

There are many ways to host a party, we've provided a few tips and tricks to help but feel free to make any adjustments that you find would work best for your group!

If you have any questions at all along the way, do not hesitate to reach out to us. We are so thankful for your support and wish you all the best and happy sewing!

With Faith, Hope, and Love Always,

*Jenni Green*

Jenni Green

Co-Founder and President of Alex's Army Childhood Cancer Foundation

Alex's Army Childhood Cancer Foundation  
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Find us online @ [www.alexarmyccf.org](http://www.alexarmyccf.org) \* Follow Us on Social Media @[alexarmyccf](https://twitter.com/alexarmyccf)

# TIPS FOR HOSTING A SUCCESSFUL PARTY

## Invitations and Communication

- **Invite guests at least 1 month prior to the event date;** Now more than ever schedules fill up quickly, be sure to give your guests plenty of time to save the date and shop for fabric and supplies that they can bring to the event!
- **Keep costs minimal** – there is no need to buy formal invitations; Email, Social Media, Evite, and the good old telephone are great ways to invite and spread the word about your party!
- **Send out a friendly reminder or two;** Be sure to follow up with your guests a week to a few days prior to the event to remind them of the event and if you have space or your attendees are less than expect, you can always asks guests to bring a friend!

## Supplies Needed

- **Fabric** – Ask guests to bring fabric in the following measurements:
  - 1 Yard Kid-Friendly Print (Body of Pillowcase)
  - 1/3 Yard Coordinating Solid (Cuff of Pillowcase)
  - 1/2 Yard Coordinating Print or Solid (Trim of Pillowcase)
- **Embroidery Thread** – We have a team of embroiderers who do this for us but we ask for donations of a spool or 2 of embroidery thread per party (not per person) to use for our pillowcases. This thread can be collected at the party and mailed to us with your completed/assembled pillowcases.
- **Pins** – Ask guests to bring 1 small box of pins to help with the assembly of the cases.
- **Scissors**
- **Sewing Machine** – You will need approximately 1 machine per 3-4 guests.
- **Iron/Ironing Board** – perhaps a few of your guests who do not have a sewing machine could bring an iron and/or ironing board
- **Donation Jar** – We ask that guests consider bringing a small \$5.00 donation which helps us cover miscellaneous expenses such as shipping charges, packaging, and bookmarks for our pillowcases

## **PARTY TIPS**

### Party Set Up

- Divide your room so that guests are grouped into 4 different table stations:
  - Measure/Cut Station - Measuring tape, Scissors, Fabric pieces
  - Pinning Station – Pins
  - Sewing Station Items Needed: Sewing Machines (well-spaced out)
  - Ironing Station – Iron and Ironing Board
- Don't forget to set up a donation jar/envelope for guests who are able to bring a monetary donation which helps us cover expenses such as shipping charges, packaging, and bookmarks for our pillowcases.

### Let's Get Started!

- Refer to YouTube video by TheCraftyGemini “How to Make a Pillowcase – Burrito/Sausage/Roll Up method” (<http://youtu.be/TAomYjHzUQk>) for detailed instructions and a step by step guide for assembling the pillowcases

### Packing for shipment

- Fold the pillowcases and place in a package to be shipped (box/large envelope)
- Put any cash or check donations in an envelope and place in the package as well
- If you would like to include information as to why your group chose to host a pillowcase party, we would love to hear from you!
- Label and Ship to:

**Alex's Army**  
**Attn: Prayer Pillowcase Project**  
**7371 Atlas Walk Way, #607**  
**Gainesville, VA 20155**